

NOW ACCEPTING APPLICATIONS!

Apartment homes & Community features:

 Spacious floor plans • Fully-equipped modern kitchens • Full sized washer & dryer in each home • Walk-in closets • Wall to wall carpeting • Ceramic tiled bathrooms • Individually controlled heating & air conditioning • Community room • Computer lab • Community playground • On-site management and maintenance with 24-hour emergency call service • Professionally landscaped grounds • Resident meeting every month • Close to public transportation & shopping plazas

Applications will be available to pick up or drop off at the leasing office Monday through Friday from 9:00AM to 4:30PM.

If your total gross household income is outside of the minimum or maximum listed below, your application will not be accepted.

Household Size	Minimum Income	Maximum Income
1 Person	\$20,560	\$30,840
2 People	\$23,520	\$35,280
3 People	\$26,440	\$39,660
4 People	\$29,360	\$44,040
5 People	\$31,720	\$47,580
6 People	\$34,080	\$51,120
7 People	\$36, 400	\$58,140

Requirements to pre-qualify:

- Fully completed application. Questions left blank on application will automatically disqualify you.
- Your last six (6) most recent paystubs. (Must be consecutive)
- Any other proof of income such as SSI, SS, Pension, etc. will need to be presented with a recent date.





To be completed by office staff: Application Number ______ Date Application Rec'd ______ Time Application Rec'd ______ Initials of Staff Member _____

PENNROSE COMPLIANCE APPLICATION

Property: Overlook Park

CONSUMER NOTICE FOR TENANTS THIS IS NOT A CONTRACT

(Not to be used when licensee is subagent for the landlord, agent for the tenant, or transaction licensee) Licensee hereby states that with respect to this property, licensee is acting in the following capacity: (check one)

- □ Owner/Landlord of the Property;
- □ A direct employee of the Owner/Landlord; OR
- □ An agent of the Owner/Landlord pursuant to a property management or exclusive listing agreement.

(Consumer)

	I	acknow	ledge I	have	received	this	Notice:
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(Consumer)

We certify that we have provided this Notice:

Pennrose Management Company

(Date)

(Date)

(Date)

• All household members 18 years of age or older must sign the application.

• The use of Liquid Paper (white-out), pencil or erasable ink will void this form

• To make a correction, please draw a single line through the incorrect information, initial and correct information

RESIDENT CONTACT INFORMATION

Resident:	Home Phone: ()	
Address:	Work Phone: ()	
	Mobile Phone:	
	Email:	
If you will need us to contact someon office may have regarding your application	who is not listed on the application in assisting you with question tion please list them below:	s the
Other contact:	Mobile phone:	_
Relationship to the applicant:		
be subject to penalties for unauthorized disclosures or improper use of information collec pretenses concerning an applicant or participant may be subject to a misdemeanor and f	Pennrose Compliance – Application: PA and willingly making false or fraudulent statements to any departments of the United States Government. HUD and any owner (or any employee of HUD or the ov based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information und d not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as n ized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the **Social Security Act at 208 (a) (6), (7) and (8). V these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7).	der false nay be







(FIFSI, MID	me dle Initial, st)	Relationship to Head of Household	M/F SS#	Birth date (MM/DD/YY)	Marital Status S/M/W/SEP/D*	(Ci	dent ircle ne)	
		HEAD					Y	Ν
							Y	N
							Y	N
							Y	N
							Y	N
							Y	N
							Y	N
							Y	N
		*S=Single / M=Marrie					Y	Ν
2. 3.	If yes, plea	ever filed bankruptcy: use explain (include da ever been convicted of	tes):		I NO			
4.	If yes, please explain: Have you ever been evicted from an apartment for any reason?							
5.	Have you e	ever been convicted of	a drug offe	ense? 🗖 Y	ES 🗖 NO			
	If yes, plea	se explain:						
6. A	re you or any	members of your hous	sehold curr	-	-			🗆 N

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any departments of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper use of information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant disclosure or information under false appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for missing the social security number are contained in the **Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7), (8).







B.	Housing Reference:	(List all residences	and applicable la	ndlord reference i	n the past three years.)
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Present Add	lress		City	,	State	Zip
From	То	_ (Mth	/Yr)	Reason for Leaving		
Do you owr	this residence? \Box	YES	□ NO	If NO, do you rent this	residence?	I YES I NO
Landlord			Address		_ City	
State	Zip	Lanc	llord phone #	Rent	per month	
Previous Ac	ldress		City	7	State	Zip
From	То	_ (Mth	/Yr)	Reason for Leaving		
Did you ow	n this residence? \Box	YES	□ NO	If NO, did you rent this	s residence?	🗆 YES 🗖 NO
Landlord			Address		_ City	
State	Zip	Lanc	llord phone #	Rent	per month	
possible.	Contact: (Other th	-		olication). Please list some Relationship		
				_		
Home Phon	e Number <u>()</u>			Work Phone Number	(_)	
Drivers Lic	ense #: Head:		(Co-Head:	Sta	ate Issued:
ES <u>NO</u>	Name & Relations Explanation:	ship:		usehold in the next 12 mont		
	2. Is there anyone	e living	with you now wl	no won't be living with you	at this prope	

	3. Do all the children in the household live with you 50% or more of the time? If no, obtain proof of amount of time child(ren) will be living in the unit. Explanation:
	4. Are there any household members who under normal conditions would live with you? (For example, a household member away in the Military)
	Explanation: 5. Does your household have or anticipate having any pets other than those that are used as service
	animals? Explanation:

Explanation:

12/08
Pennrose Compliance – Application: PA
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these provisions of a 2 U.S.C. 408 (a) (6), (7), (8).



C.

D.





	IN	COME INFORMATION					
• Income is c	ounted for any household memb	er who is 18 years of age or older of	or 17 years of age to	arning 18 in the next 12			
months, un		ever, if the income is unearned, suc		fit, it is counted for all			
		usehold members, including minor					
		income anticipate over the next 12					
D		our household receive OR e					
$\underline{\text{YES}}$ NO	6. Employment wages or sala Form 221 must be included if a	aries? (Include tips, overtime, boni the applicant indicates tips.	uses, commissions c	or cash payments)			
PENNROSE #205	Household Member Name of Company Amount* Frequency						
		<u> </u>	<u></u>	<u>/</u>			
	*# 0	of hours per week & weeks per year or net of	or gross income per year				
	7. Have you changed employ	ment with in the last 6 months?					
PENNROSE #207							
				4 in			
	8. Are you or any other ADU <i>(i.e. Does not receive employment</i>)	JLT household members claiming		_			
PENNROSE #222							
	Explanation:						
	I						
	9. Are you or any other ADU	LT household members claiming	g zero income?				
PENNROSE #222/#224	Household Member:						
	Explanation:						
	10. Self-Employment?						
PENNROSE #218/#219	Household Member	Name of Company	Amount	Frequency			
	11 D						
PENNROSE #211	11. Regular pay as a member		A	F act and a set			
PENNKOSE #211	Household Member	Base Name and Branch	<u>Amount</u>	<u>Frequency</u>			
	12. Unemployment benefits?						
PENNROSE #223	Household Member	Contact Person	Amount	Frequency			
	<u></u>	<u></u>		<u>1100</u> 0000)			
	13 Workon's Componentian	Disability on Insurance De-	ata (Nat Sasial Fra				
PENNROSE #203/#204	Household Member	, Disability, or Insurance Paymer Contact Person		Frequency			
	Tiousenoid Member	<u>Contact Person</u>	Amount	riequency			
	14. Public Assistance. Food S	Stamps (not counted as income, but	ut used for qualifying	ng purposes). General			
		ry Assistance for Needy Families		01 T T			
PENNROSE #220	Household Member	Contact Person	Amount	Frequency			
				-			

PENNROSE





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$\frac{\text{YES}}{\Box} \overline{\Box}$	15. A. Child Support			
PENNROSE #201/#202	Household Member	Payor & Child(ren)	Amount	Frequency
	B. How is the support received?			
	Child Support Enforcement Age	ency Name of Agency:		
	Court of Law	Name of Court :		
	Directly from Person	Name of Person:		
	□ Other	Explain:		
	C. If court-ordered, but not actu			
	Explain:			
	16. Alimony/Maintenance? If the	ere is a court order, must provi	de.	
PENNROSE #202	Household Member	Payor	Amount	Frequency
	17. Social Security, SSI or any of	ther payments from the Social S	Security Administ	ration?
PENNROSE #217	Household Member	SSA Office	Amount	Frequency
			·	
PENNROSE#212/ #216	18. Regular payments from a Ve	teran's benefit, pension, retirer		
PENNKOSE#212/ #210	Household Member	Source of Benefit	<u>Amount</u>	Frequency
	19. Regular payment from a seve			
PENNROSE #208	Household Member	Source of Benefit	<u>Amount</u>	<u>Frequency</u>
	20. Regular payments from any		e: insurance settler	nent)
PENNROSE #208	Household Member	Source of Benefit	Amount	Frequency
	21. Regular gifts or payments fro <i>income or paying any of your bills)</i>	om anyone outside the househo	ld? (Includes anyone	supplementing your
PENNROSE #214	Household Member	Source of Benefit	<u>Amount</u>	Frequency
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The IS, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any departments of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper use of information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a mislemean or and fined not more than \$\$3,000. Any applicant or participant affected by negligent disclosures of information may bring civil action for dimenses, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the **Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions of a 2 U.S.C. 408 (a) (6), (7), (8).



PENNROSE

$\begin{array}{c c} \underline{YES} & \underline{NO} \\ \hline \end{array}$	22. Regular payments from	lottery winnings or in	heritances?			
PENNROSE #208	Household Member	Source of Benef	<u>it</u>	Amount	Frequency	
	23. Regular payments from	rental property or an	y other types o	f real estate tran	sactions?	
PENNROSE #215	Household Member	Source of Benef		Amount	Frequency	
	24. Any other income source	es or types not listed?				
PENNROSE #200/#208	Household Member	Source of Benef	<u>ìt</u>	Amount	Frequency	
	25. Did you or any members	s of the household file	e a federal tax 1	eturn last year?		
	Household Member	<u></u>	ocial Security N	lumber		
	• Include all assets LUDED ALL ASSETS HELD E	ET INFORMATI held and the income do Y ALL HOUSEHOLI ANYONE in your	erived from the D MEMBERS,	INCLUDING MI	NORS.	
PENNROSE #101	26. Checking or savings according to the second sec	ount? <u>Financial Institute</u>	Account #			
				<u>Type</u>	<u>Amount</u>	
	27. CDs, Money Market acc	ounts or treasury bill	s?			
PENNROSE #101	Household Member	Financial Institute	<u>Account #</u>	<u>Type</u>	<u>Amount</u>	
	28. Stocks, Bonds, Mutual F	unds or Securities?				
PENNROSE #113	Household Member	Financial Institute	Account #	<u>Type</u>	<u>Amount</u>	
	29.Trust fund?					
PENNROSE #101	Household Member	Financial Institute	Account #	<u>Type</u>	Amount	
	30. Pensions, IRAs, Keogh, 401K, or other retirement accounts? (<i>Referring to benefits as a current employee</i>)					
PENNROSE #108	Household Member	<u>Financial Institute</u>	Account #	<u>Type</u>	<u>Amount</u>	
	21 Coch on h 1 \$7000					
PENNROSE #112	31. Cash on hand over \$5005 Household Member	<u>Amo</u>	unt			

PENNROSE



$\underline{\underline{YES}} \underline{\underline{NO}}$	32. Whole Life or Universal	Insurance policy? (Not to	erm insurance policy)	
PENNROSE #114	Household Member	Source of	Benefit	Amount
	33. Real estate, rental proper (<i>This includes your personal resid</i>			
PENNROSE	Household Member	Source of Benefit	Address of Property	Market Value
#103/#107/#110/#111				
	34. Personal property held as	a on invoctment?		
	(This includes paintings, coin/ This does not include your per	stamp collections, artwork		
PENNROSE #109	Household Member	Source of Benefit	Type	Market Value
PENNROSE #112	35. A safe deposit box? Household Member	Amount		
	36. Have you or any other ho market value within the past		ed of or given away any ass	et(s) for LESS than fair
PENNROSE #102	Household Member	Amount	Explanation	
PENNROSE #106	37. Have you or any other ho <u>Household Member</u>		ed a lump sum in the past 1 <u>Explanation</u>	2 months?
		<u>Amount</u>		
\$	38. What is the CASH value	of your combined total a	assets? (Items total #25-#36)	
	Cash va	lue is less than \$5,000 – G	Complete Under \$5,000 Asse	t Certification (#105)
	Cash va	lue is greater than \$5,000	- 3 rd Party verification requi	red.
		Complete the necessary fo	orm(s) as indicated above.	
	39. Do you or any other hou	sehold members have ar	ny assets that are held jointl	y with another person?
	The following question	ns pertain to specific	eligibility requirements	
				//e 11 /*
PENNROSE #313	40. Are you or any other hou student?	isenold member (INCLU	JDING MINORS) currently	/ a part/full-time
	Household Member	Name o	of School	







$\begin{array}{c c} \underline{YES} & \underline{NO} \\ \hline \end{array}$	41. Do you or any other ho the next 12 months?	usehold member (INCLUDING MINORS) expe	ct to be a full-time student in		
PENNROSE #313/#305	Household Member	Name of School	Date Last Attended		
		· · · ·			
	42. Have you or any other past 12 months?	household member (INCLUDING MINORS) be	en a full-time student in the		
PENNROSE #313	Household Member	Name of School	Date Last Attended		
		· · · · · · · · · · · · · · · · · · ·			
		1 and you are attending any school other than el g for the tuition and all other necessary fees assoc			
PENNROSE #306/#307		T household member require a live-in care atten			
1 ENTROSE #300/#307					
	45. Was your household re	ceiving Section 8 or any other type of rental assi	stance at the time of move-in?		
PENNROSE #304	Name of Agency: Contact Person:				
		ently receiving Section 8 or any other type of ren	ntal assistance?		
PENNROSE #304		ing receiving section o or any other type of rec			
	47. Will your household be assistance in the next 12 m	eligible or are you applying to receive Section 8 onths?	or any other type of rental		
PENNROSE #304	Expected Date:				
	Agency/Contact Person:	ill you be an employee of PENNROSE? Will an	v rental/employee discount be		
	provided?				
	Total Unit Rent:				
	Discount Amount:				
	49. Is any household mem	ber elderly (age 62 or older) or a person with dis	sabilities?		
	50. Do you have medical expenses that are not paid for by an outside source such an insurance?				
	51. Do you have disability of	expenses that are not paid for by an outside sour	rce?		
	52. If you answered yes to a disability to be employed?	52. If you answered yes to #50, does the expense enable the family member (including the member with a			
	53. Do you have attendant	care expenses?			
	54. Do you currently pay for household?	or childcare services for any children under the a	age of 13 residing in your		





SIGNATURE CLAUSE

I understand that management is relying on this information to prove my household's eligibility for the Housing Credit Program. I certify that all information and answers to the above questions are true and complete to the best of my knowledge. I consent to release the necessary information to determine my eligibility. I understand that providing false information or making false statements may be grounds for denial of my application. I also understand that such action may result in criminal penalties.

I authorize my consent to have management verify the information contained in this application for the purposes of proving my eligibility for occupancy. I will provide all necessary information including source names, addresses, phone numbers and account numbers where applicable and any other information required for expediting this process. I understand that my occupancy is contingent upon meeting management's resident selection criteria and the Housing Credit Program requirements.

ALL ADULT HOUSEHOLD MEMBERS MUST SIGN BELOW

APPLICANT/RESIDENT SIGNATURES

Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date
Signature	Printed Name	Date

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12/08



